

Alaska Seafood Marketing Institute

Responsible Fisheries Management (RFM) Committee Meeting

Tuesday, June 6, 2017 at 3:00 PM PST

American Seafoods, 2025 1st Ave., Suite 900, Seattle, WA 98121

Committee Members Present

Ron Rogness – Interim Chair

Glenn Reed

Stefanie Moreland

Jim Gilmore

Mark Fina (on phone)

Scott Goodman (on phone)

Julie Decker (on phone)

Others

Alan Kimball, Board Member

Jack Schultheis, Board Member (on phone)

Tomi Marsh, Board Member (on phone)

Jeff Regnart / Fisheries Consultant-Staff

Alexa Tonkovich / ASMI-ED

Lisa Martinson / ASMI Admin Support Technician-Staff

**Opening Items**

1. Meeting was called to order at 3:06pm
2. The Chair dispensed with the roll call
3. **Gilmore motioned to approve the agenda; Reed seconded; motion was unanimously approved**
4. Minutes approval  
   - January 9, 2017, meeting summary approval is put on hold until staff creates a more succinct draft  
   - March 10, 2017, meeting summary approval: please change one word “foreclose” under “Regarding #1” to “preclude”. Accepted. **Moreland motioned to approve the draft minutes from the March 10, 2017, meeting with edit; Decker seconded; motion was unanimously approved**
5. Opening Remarks

* Interim Chair seeks to place a permanent chair by the end of June. Contact him directly if you are interested or know of someone who is

1. Goals & Discussion for current meeting
2. Today’s focus is to understand the direction from the last Board of Directors’ meeting, the resources available FY18, review staff changes, and committee role
3. Receive clarity on QMS and Procedures documents

**Public Comment**

The current committee wishes to acknowledge the hard work and express thanks to the former chair and former staff to advance the goals of RFM.

**New Business**

1. Jeff Regnart, ASMI fisheries contractor, is now the main staff from ASMI for the RFM committee  
   - Feel free to contact him at any time, he will be sure to share his contact information directly after the meeting  
   - Staff will be in direct contact with the ED as often as needed
2. V2.0 of the Fishery Standard  
   - Approved by the Board at their May meeting in Juneau and can be used  
   - staff will verify with committee when to post it to the website, sometime during fall 2017  
   - Fisheries won’t be assessed to 2.0 for a couple of years  
   - questions arose regarding when does the “clock start ticking” is it the release date or when it is applied to a fishery? When does the 5-year date expire?
3. QMS Process Update  
   - Fina’s review of editorial and organizational changes should be done by in a week or two. A draft will be shared with the subcommittee and staff  
   - Staff to look into creating an RFP for an Expert Contractor to review to be sure the document is ISO 17065 aligned  
   - Aim is to have Expert Contractor finish with the document by end of July-August, aiming for complete document to be included in Board documents for adoption at All Hands meeting November 27, 2017  
   - Gilmore and Reed agreed to review Expert Contractor RFPs with Staff
4. Committee’s Role  
   - communication has been open between committee and Board  
   - Board is committed to do all within its power to expedite the needs of the RFM committee to achieve a QMS document that they can stand behind fully
5. Interim Chairperson  
   - Interim Chair seeks to place a permanent chair by the end of June. Contact him directly if you are interested or know of someone who is
6. Splitting the AK Pollock Certificate into two  
   - there is not a lot of interest in the industry
7. RFM Logo  
   - staff will share via email the drafts created by Kate Consenstein of Rising Tide  
   - please direct your input back to Jeff Regnart  
   - Committee aims to make logo recommendation to Board at All Hands 2017  
   - committee designates logo decision to stay in this committee and the Chain of Custody expertise to the Technical Committee, reserving the right to offer direction to the Technical Committee on Chain of Custody
8. FY2018  
   - In their May meeting, the Board authorized the same budget as FY2017 to FY2018  
   - there will be more directed to expert contractors and event membership and sponsorship than program operations

**Reed motioned to adjourn the meeting; Gilmore seconded the motion; the motion passed unanimously. The meeting adjourned at 4:17pm.**