



Alaska Seafood Marketing Institute

**Board of Directors Teleconference Meeting
Friday, December 7, 2018
12:00 pm AKT / 1:00 pm PST**

Teleconference Information:
Call in number: 800-315-6338
Alternate Call in number: +1-913-904-9376
Access Code: 05684

Draft Minutes

I. Call to Order

a. Roll call

Present:

Chair Jack Schultheis
Vice Chair Allen Kimball
Duncan Fields
Mark Palmer
Tom Enlow
Richard Riggs

Staff Present:

Alexa Tonkovich
Sara Truitt
Jeremy Woodrow

Guests:

Bill Stoltze; Governor Office

Absent

Tomi Marsh
Sen. Micchichi
Rep. Louise Stutes
Rep. Gary Stevens
Rep. Lyman Hoffman

b. Approval of Agenda

Fields makes a motion to amend the agenda to postpone the approval of minutes until a subsequent meeting. Kimball seconds the motion. The motion passes unanimously.

Palmer makes a motion to approve the agenda as amended. Kimball seconds the motion. The motion passes unanimously.

c. Chairman's Remarks

No comments are made by the chair.

d. Executive Director Remarks

No comments are made by the Executive Director

e. Public Comment

No public comments are made.

II. Executive Session

a. Recruitment and salary for Executive Director

Chair Schultheis asks for a motion to move into Executive Session.

Fields makes a motion to enter into Executive Session to discuss the recruitment and salary of the executive director. Enlow seconds the motion. The motion passes unanimously.

Executive session begins at 12:10pm

III. Return to Open Session

Riggs makes a motion to return to open session. Kimball seconds the motion. Open session resumes at 1pm.

Fields motions that ASMI post the job description for Executive Director as written by staff on December 7, 2018. Salary posted range 28, F, and that the job be posted on or about Dec 12, 2018, with the post closing at end of business on Jan 18, 2019. Palmer seconds the motion. The motion passes unanimously.

IV. Good of the Order

Chair Schultheis notes that the business set forth in the agenda is complete. Asks if there are any further items to be addressed, for the good of the order.

Stoltze asks for clarity as to the salary and compensation package. Chair Schultheis notes range 28, F is a salary of \$133,620 with a compensation package of \$64,060, for a total of \$197, 680.00.

Fields asks if all applications will be made available to all board members, acknowledging that the applications will have been sorted previously by staff. Tonkovich notes that Monagle can submit all applications that the board requests, for their review, after the post has closed.

V. Adjourn

Chair Schultheis asks for a motion to adjourn.

Kimball makes a motion to adjourn. Riggs seconds the motion. The motion passes unanimously.

Meeting adjourned at 1:30pm AKST.