



Alaska Seafood Marketing Institute

**Board of Directors Teleconference Meeting
APICDA Conference Room – Juneau, AK
Thursday, January 24, 2019
10 a.m. – 4 p.m. AKST**

Teleconference Information:
Call in number: 800-315-6338
Alternate Call in number:
+1-913-904-9376 **Access Code: 05684**

I. Call to Order

a. Roll call

b. Present:

Chair Jack Schultheis
Mark Palmer
Tom Enlow
Tomi Marsh
Duncan Fields

Absent:

Vice Chair Allen Kimball
Richard Riggs
Representative Louise Stutes
Senator Gary Stevens
Senator Lyman Hoffman

Absent Continued:

Senator Peter Micciche
Commissioner Julie Anderson

Staff Present:

Jeremy Woodrow
Becky Monagle
Sara Truitt

Guests:

John Moller, Office of the Governor
Matt Gruening, Office of Rep. Stutes

c. Approval of Agenda

Fields requests to reverse the order of items addressed in Executive Session, placing Budget Review before Executive Director Recruitment.

Fields makes a motion to approve the agenda as amended. Enlow seconds the motion. The motion passes unanimously.

d. Approval of Minutes Board meeting on 11.28.18 and 12.07.18

Fields makes a motion to approve the meeting minutes of the 11.28.19 meeting and the 12.07.18 meeting of the board, as presented. Enlow seconds the motion. The motion passes unanimously.

e. Chairman's Remarks:

Chair Schultheis states he wishes to remind the board the main reason for meeting is Executive Director recruitment, budget review and All Hands rescheduling.

f. Executive Director Remarks:

Woodrow notes his thanks to the Dunleavy Administration for the smooth transition of authority from the prior Executive Director, to him, while he serves as Interim Executive Director.

g. Public Comment:

No public comment.

II. New Business

a. Executive Session

- i. Budget Review
- ii. Executive Director Recruitment

Fields makes a motion to enter into Executive Session for the purposes of discussing the recruitment and possible selection of an Executive Director, the discussion of which would prejudice the reputation and character of a person if discussed in public session. Marsh seconds the motion. The motion passes unanimously.

Executive session begins at 10:30am

Fields makes a motion to return to Open Session. Enlow seconds the motion. The motion passes unanimously.

Open session resumes at 3:35pm

Fields makes a motion that the ASMI Board will select a narrow pool of applicants to advance into a first round of interviews. The interviews will be

conducted in-person and over video conference. Enlow seconds the motion. The motion passes unanimously.

b. Future ASMI Meeting Dates

Fields makes a motion that the ASMI All Hands On Deck meeting dates be scheduled for Oct 8, 9, 10, 2019 at the Captain Cook Hotel in Anchorage. Enlow seconds the motion. The motion passes unanimously.

III. Good of the Order

Chair Schultheis asks if there is any further business for the good of the order.

No business is submitted before the board.

IV. Adjourn

Fields makes a motion to adjourn. Enlow seconds the motion. The motion passes unanimously.

Adjourned at 4:03pm