



Alaska Seafood Marketing Institute

**Board of Directors Teleconference Meeting
Wednesday Nov 28, 2018
1pm AKT / 2pm PST**

Teleconference Information:
Call in number: 800-315-6338
Alternate Call in number: +1-913-904-9376
Access Code: 05684

**I. Call to Order
a. Roll call**

Present:

Chair Jack Schultheis
Duncan Fields
Tom Enlow
Tomi Marsh
Richard Riggs
Mark Palmer
Ephraim Froehlich
Rep. Louise Stutes

Absent:

Vice Chair Allen Kimball
Tom Enlow
Sen. Peter Micciche
Commissioner Mike Navarre
Sen. Gary Stevens
Sen. Lyman Hoffman

Staff Present:

Alexa Tonkovich
Jeremy Woodrow
Becky Monagle
Sara Truitt

b. Approval of Agenda

Fields makes a motion to approve the agenda as presented. Riggs seconds the motion. The motion passes unanimously.

c. Approval of Minutes from the All Hands Board Meeting 10.31.18, and the Board Meeting on 11.19.18

Riggs makes a motion to approve both the All Hands Board Meeting Minutes from 10.31.18 and the Board Meeting minutes from 11.19.18 as presented. Marsh seconds the motion. The motion passes unanimously.

d. Chairman's Remarks

No remarks were provided.

e. Executive Director Remarks

The executive director yielded her time to make remarks.

f. Public Comment

No members of the public were present. No public comment was made.

II. Executive Session

a. Job Description and Recruitment of Executive Director

Duncan makes a motion to enter into Executive Session for the purposes of reviewing the job description and discussing the recruitment of the Executive Director position. Palmer seconds the motion. The motion passes unanimously.

Executive session begins at 1:11pm AKST.

III. Return to Open Session

Palmer makes a motion to return to open session. Riggs seconds the motion. The motion passes unanimously.

Open session reconvened at 2:30pm

Fields makes a motion to request approval from OMB for our Interim Executive Director to have a Salary Range 27, step A. Riggs seconds the motion. The motion passes unanimously.

IV. Good of the Order

Chair Schultheis asks is there is any further business for the good of the order. Hearing none, Chair calls for a motion for adjourn.

V. Adjourn

Fields makes a motion to adjourn. Palmer seconds the motion. The motion passes unanimously.

Meeting adjourned at 2:32pm